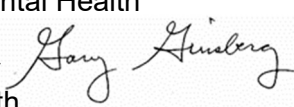


## MEMORANDUM

**To:** Regional Environmental Health Directors  
District Directors  
City/County Health Commissioners/Public Health Directors  
County Directors of Environmental Health

**From:** Gary Ginsberg, Ph.D., Director   
Center for Environmental Health

**Date:** December 2, 2020

**Subject:** Environmental Health Manual (EHM) Transmittal 20\_05

**Effective immediately, the following Environmental Health Manual (EHM) Item is transmitted for inclusion to from the EHM:**

- ADM 9 Official Filing of County and City Sanitary Codes (12/01/20)

EHM Item ADM 9 has been updated to modernize and streamline the filing process, by eliminating the Department's programmatic and legal reviews for consistency with Public Health Law (PHL) and the New York State Sanitary Code (10NYCRR). These reviews are not required for filing as per Section 347 of the PHL.

**The attached updated Table of Contents reflects these changes and is also transmitted for your information and inclusion to the EHM:**

- ADM 1 Description and Table of Contents: Environmental Health Manual (12/01/20)

This updated Table of Contents, EHM Item ADM1, and this Transmittal Memorandum will also be posted on the HCS for electronic access. An updated guidance document explaining where to locate this information on the HCS is included as an attachment with this transmittal for your information and reference.

### **Items Transmitted**

ADM 9 (12/01/20)  
ADM 1 (12/01/20)

### **Items Superseded**

ADM 9 (02/24/92)  
ADM 1 (10/22/20)

### **Attachments (3)**

- ADM1 (12/01/20)
- ADM 9 (12/01/20)
- Guidance for Accessing Environmental Health (EHM) Items and Transmittal Letters/Memoranda Posted on the Health Commerce System (HCS).

## MEMORANDUM

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