

15-1113  
Coutard v. Municipal Credit Union

1 UNITED STATES COURT OF APPEALS  
2 FOR THE SECOND CIRCUIT

3 -----

4 August Term, 2015

5 (Argued: February 10, 2016

Decided: February 9, 2017)

6 Docket No. 15-1113

7 \_\_\_\_\_  
8 FRANTZ COUTARD,

9 *Plaintiff-Appellant,*

10 - v. -

11 MUNICIPAL CREDIT UNION,

12 *Defendant-Appellee.*  
13 \_\_\_\_\_

14 Before: KEARSE, POOLER, and SACK, *Circuit Judges.*

15 Appeal from a judgment of the United States District Court for the Eastern District of  
16 New York, Eric N. Vitaliano, *Judge*, dismissing plaintiff's complaint alleging that his former employer  
17 interfered with and denied his right under the Family and Medical Leave Act of 1993 ("FMLA"),  
18 29 U.S.C. § 2601 *et seq.*, to take leave in order to take care of his seriously ill grandfather who, *in loco*  
19 *parentis*, had raised him as a child. The district court granted defendant's motion for summary  
20 judgment dismissing the complaint on the ground that, although the FMLA provides that an eligible  
21 employee such as plaintiff may be entitled to leave to care for a person with whom he had an *in loco*

1 *parentis* relationship as a child, plaintiff had informed defendant that he needed to take care of his  
2 grandfather without mentioning the *in loco parentis* relationship. On appeal, plaintiff contends  
3 principally that the district court erred in ruling that his failure to mention the nature of the relationship  
4 was dispositive, given the facts, acknowledged by defendant, that defendant did not inform its  
5 employees that an *in loco parentis* relationship could entitle them to FMLA leave, did not inquire  
6 whether plaintiff had such a relationship with his grandfather, and instead, when plaintiff requested  
7 such leave, responded categorically that he was not entitled to FMLA leave to care for a grandparent.  
8 Plaintiff asks that we reverse that ruling and order that partial summary judgment on the issue of  
9 liability be granted in his favor. We hold that because plaintiff met the eligibility requirements for  
10 FMLA leave and requested that leave expressly to care for his seriously ill grandfather, defendant as  
11 an employer covered by the FMLA had an obligation to specify any additional information that it  
12 needed in order to determine whether plaintiff was entitled to such leave. We conclude that the  
13 district court erred in granting summary judgment to defendant, but that plaintiff was not entitled to  
14 partial summary judgment in his favor.

15 Vacated and remanded.

16 ABDUL K. HASSAN, Queens Village, New York (Abdul Hassan Law  
17 Group, Queens Village, New York, on the brief), *for Plaintiff-*  
18 *Appellant.*

19 DOUGLAS E. MOTZENBECKER, New York, New York (Gordon &  
20 Rees, New York, New York, on the brief), *for Defendant-Appellee.*

1 KEARSE, *Circuit Judge*:

2 Plaintiff Frantz Coutard appeals from a judgment of the United States District Court  
3 for the Eastern District of New York, Eric N. Vitaliano, *Judge*, dismissing his complaint alleging that  
4 his employer defendant Municipal Credit Union ("MCU") denied him leave and terminated his  
5 employment in violation of the Family and Medical Leave Act of 1993 ("FMLA" or the "Act"),  
6 29 U.S.C. § 2601 *et seq.*, after Coutard sought leave to take care of his seriously ill grandfather who,  
7 *in loco parentis*, had raised him as a child. The district court granted MCU's motion for summary  
8 judgment dismissing the complaint on the ground that, although the FMLA provides that an eligible  
9 employee may be entitled to take leave in order to care for a person with whom he had an *in loco*  
10 *parentis* relationship as a child, Coutard had informed MCU merely that he needed to take care of his  
11 grandfather without informing MCU of the *in loco parentis* relationship. On appeal, Coutard contends  
12 principally that the district court erred in ruling that his failure to mention the nature of the relationship  
13 was dispositive, given the undisputed facts that MCU did not inform its employees that an *in loco*  
14 *parentis* relationship could entitle them to FMLA leave, did not inquire whether Coutard had such a  
15 relationship with his grandfather, and, when he requested FMLA leave, responded categorically that  
16 the FMLA did not entitle him to such leave to care for a grandparent. Coutard asks that we reverse  
17 the dismissal of his complaint and order that partial summary judgment on the issue of liability be  
18 granted in his favor. For the reasons that follow, we hold that because Coutard met the eligibility  
19 requirements for FMLA leave and requested that leave expressly to care for his seriously ill  
20 grandfather, MCU as an employer covered by the Act had an obligation to specify the additional  
21 information that it needed in order to determine whether he was entitled to such leave. We conclude  
22 that the district court erred in granting summary judgment to MCU on the basis that Coutard had failed

1 to provide the necessary information, given MCU's denial of Coutard's request without requesting  
2 additional information. In light of other facets of the record, we conclude that Coutard was not  
3 entitled to partial summary judgment in his favor.

4 I. BACKGROUND

5 Coutard sought leave under the FMLA to care for his grandfather Jean Manesson  
6 Dumond. According to Coutard, Dumond had raised Coutard as his son from before the age of four,  
7 after Coutard's father died, until Coutard was approximately 14. In January 2013 Dumond--who had  
8 suffered a stroke in 2011--lived with Coutard, was 82 years old, and suffered from a number of  
9 chronic medical conditions, including diabetes, hypertension, asthma, prostate cancer, high  
10 cholesterol, and heart disease. On the evening of January 22, 2013, Dumond was taken to a hospital  
11 by ambulance; he was diagnosed with bronchitis, and was discharged on January 23. Coutard,  
12 believing that Dumond was seriously ill and should not be left unattended, determined to stay home  
13 and care for him until Coutard could secure the assistance of a home health aide, and he sought FMLA  
14 leave to do so. MCU denied him leave, and when he remained at home to care for Dumond, MCU  
15 terminated his employment.

16 In this action alleging that MCU's actions interfered with and violated Coutard's right  
17 under the FMLA, both sides moved for summary judgment. Certain of the facts, and the applicability  
18 of certain basic legal principles, are undisputed.

19 It is undisputed that MCU, a financial institution, was an employer to which the FMLA  
20 applied throughout January 2013; that Coutard was employed by MCU from July 18, 2011, to

1 February 4, 2013; and that in the 12 months preceding his January 23, 2013 request for FMLA leave,  
2 Coutard worked for MCU for more than 1250 hours and was within the FMLA's definition of  
3 employees who were "eligible," 29 U.S.C. § 2611(2)(A), to take leave in order to care for a person  
4 deemed a family member by the FMLA, *see id.* § 2612(a)(1). Such persons include a grandfather who  
5 stood *in loco parentis* to the employee when the employee was a child under the age of 18. *See id.*  
6 §§ 2612(a)(1)(C), 2611(7), 2611(12)(A).

7 In granting MCU's motion for summary judgment, the district court also found it  
8 undisputed that

9 Coutard was raised by his maternal grandfather, Jean Manesson  
10 Dumond, after his biological father passed away before Coutard's fourth  
11 birthday. Dumond acted in all respects as [Coutard's] father--feeding him,  
12 clothing him, paying for his education, taking him to school, providing  
13 emotional and social support. In fact, Dumond referred to Coutard as his son.

14 Memorandum and Order dated April 9, 2015 ("D.Ct. Ord."), at 1-2 & n.1 (internal quotation marks  
15 and citations to Plaintiff's Rule 56 Statement of Material Undisputed Facts ("Coutard's Rule 56.1  
16 Statement") omitted).

17 In January 2013, when Coutard requested FMLA leave to care for Dumond, it is  
18 undisputed that "*MCU informed Coutard that he could not take FMLA leave to care for his*  
19 *grandfather, because the statute does not apply to grandparents . . .*" (Defendant's Statement of  
20 Undisputed Facts in Support of Its Motion for Summary Judgment ("MCU's Rule 56.1 Statement")

21 ¶ 12 (emphases added).) The district court stated as follows:

22 On January 23, 2013, following Dumond's bronchitis episode, plaintiff  
23 took leave from MCU to care more intensively for him. . . . To provide th[e  
24 necessary] level of care for his grandfather, Coutard absented himself from  
25 work from January 23, 2013 to February 4, 2013.

1                    Prompted by his grandfather's bout with bronchitis, *plaintiff requested*  
2 *to take FMLA leave from MCU, but it was denied on the ground that*  
3 *grandparents are not covered under the Act.* Critically, although defendant  
4 never informed Coutard that grandparents could be covered under the FMLA,  
5 depending on the circumstances, *Coutard admits that he never notified MCU,*  
6 *at the time he made the FMLA request or at any relevant point thereafter, that*  
7 *Dumond had raised him as if he were his father.* Specifically, *Coutard admits,*  
8 *he merely asked MCU whether he would be permitted to take leave for his*  
9 *grandfather and did not provide MCU with specific information about his*  
10 *personal circumstances or suggest that his grandfather might stand in loco*  
11 *parentis with him.* Following his inquiry, though MCU did not permit him to  
12 take FMLA leave, it did advise him to apply for a short-term leave of absence  
13 under a separate MCU personnel policy. Coutard then took no action, applying  
14 neither for the FMLA leave nor the short-term company leave.

15                    . . . . Because he was absent for more than two consecutive days  
16 without leave, on February 4, 2013, MCU notified him by letter that his  
17 employment was terminated due to job abandonment.

18 D.Ct. Ord. at 3-4 (internal quotation marks--as well as citations to Coutard's Rule 56.1 Statement,  
19 MCU's Rule 56.1 Statement, Defendant's Counterstatement of Disputed Facts in Opposition to  
20 Plaintiff's Motion for Summary Judgment ("MCU's Rule 56.1 Counterstatement"), and Plaintiff's  
21 Counterstatement of Facts in Response to Defendant's Rule 56 Statement of Material Facts--omitted)  
22 (emphases added).

23                    Coutard argued that he would have informed MCU about the *in loco parentis*  
24 relationship with his grandfather had he been asked or had he known of those FMLA provisions.

25 However, he stated,

26                    [d]efendant . . . never informed me that grandfathers are in fact covered by the  
27 FMLA if an in loco parentis relationship exists. If defendant or [its benefits  
28 manager with whom Coutard spoke] had informed me about the FMLA's  
29 in loco parentis coverage or had requested information as to whether grandpa  
30 Dumond had an in loco parentis relationship with me when I was a child, I  
31 would have gladly and promptly provided such information.

32 (Declaration of Frantz Coutard dated May 12, 2014, ¶ 23.)

1           In response, MCU took the position that it was not obligated to inform employees  
2 affirmatively of the FMLA's coverage of *in loco parentis* relationships. (See, e.g., MCU  
3 Memorandum of Law in Opposition to Coutard's Motion for Summary Judgment ("MCU's Opposing  
4 Mem.") at 1-2, 7-8.) MCU pointed out that United States Department of Labor ("DOL") regulations  
5 promulgated under the FMLA allowed employers to post a DOL form provided in Appendix C to  
6 29 C.F.R. Part 825 ("Appendix C") in satisfaction of their duties to provide employees with "a notice  
7 explaining the Act's provisions," 29 C.F.R. § 825.300(a)(1); see *id.* § 825.300(a)(4). Based on part  
8 of the DOL form provided in Appendix C--submitted to the district court by MCU in support of its  
9 motion for summary judgment (see Declaration of Douglas E. Motzenbecker dated May 12, 2014  
10 ("Motzenbecker Declaration"), Exhibit J)--MCU argued that the employee has the burden, at the time  
11 he requests FMLA leave, to provide all of the facts needed to show his entitlement to that leave. (See  
12 MCU's Opposing Mem. at 2-3, 6-7.)

13           The district court agreed with MCU's position. It stated that in order to prevail on his  
14 FMLA claim, Coutard was required to prove five elements, to wit,

15           (1) that he [wa]s an eligible employee; (2) that defendant constitute[d] an  
16 employer covered by the Act; (3) that he was entitled to leave; (4) that he gave  
17 notice to his employer of his intention to take leave; and (5) that his employer  
18 denied him benefits that he was entitled to under the Act,

19 D.Ct. Ord. at 8, "the only one in material controversy [being] the fourth," *id.* at 9. The court framed  
20 the dispositive issue as "whether Coutard sufficiently notified MCU of Dumond's *in loco parentis*  
21 relationship with him and that it was on that basis he sought FMLA leave," *id.* It quoted a regulation  
22 that requires an employee to "provide sufficient information" to indicate that "the FMLA *may* apply  
23 to the leave request," and requires the "employer" to seek "any additional . . . information" needed

1 for it to determine "whether the leave *is* FMLA-qualifying," *id.* at 11-12 (quoting 29 C.F.R.  
2 § 825.303(b) (emphases ours)). But the court concluded that the employee's obligation is to provide  
3 the employer with all of the needed information "at or before the time he requests leave." D.Ct. Ord.  
4 at 14. It stated:

5 Under 29 C.F.R. § 825.303(b), to seek leave for the unforeseeable illness of an  
6 immediate family member, such as a parent, an employee must "provide  
7 sufficient information for an employer to reasonably determine *whether the*  
8 *FMLA may apply* to the leave request." Further, "[w]hen an employee seeks  
9 leave for the first time for a FMLA-qualifying reason, the employee need not  
10 expressly assert rights under the FMLA or even mention the FMLA." *Id.* "The  
11 employer will be expected to obtain any additional required information  
12 through informal means," and "the employee has an obligation to respond to  
13 an employer's questions designed to determine whether an absence is  
14 potentially FMLA-qualifying." *Id.* . . . Similarly, pursuant to 29 C.F.R.  
15 § 825.300(b), an employer becomes obligated to notify the employee of his  
16 eligibility to take FMLA leave "[w]hen an employee requests FMLA leave, or  
17 when the employer acquires knowledge that an employee's leave *may be for an*  
18 *FMLA-qualifying reason.*" The employer's notification requirements come into  
19 effect once "the employer has enough information to determine whether the  
20 leave *is* being taken for a FMLA-qualifying reason." *Id.* at § 825.300(d)(1),  
21 (2).

22 In determining the adequacy of the notice given by the employee, [t]he  
23 critical question is whether the information imparted to the employer is  
24 sufficient to reasonably apprise it of the employee's request to take time off. . . .  
25 While an employer's duty to inquire may be predicated on statements made by  
26 the employee, the employer is not required to be clairvoyant. . . . An  
27 employer's duty to conduct further inquiry into a request for leave is triggered  
28 when an employee gives sufficient notice of a . . . need for the requested  
29 leave. . . .

30 . . . *FMLA is not triggered unless* the employee can later show that *the*  
31 *employer should have reasonably understood, at the time of the request, that*  
32 *the expressed need for leave was covered by FMLA.* . . .

33 Overall, an employee *will be found to have failed to sufficiently explain*  
34 *his reasons for needed leave, and the burden of inquiry will not shift to the*  
35 *employer if he does not, at or before the time he requests leave, explain that*  
36 *his grandparent had raised him and it was that relationship, as opposed to the*

1 blood-grandfather relationship, *that brought his request under the FMLA*  
2 *umbrella.*

3 D.Ct. Ord. at 11-15 (footnote and other internal quotation marks omitted (emphases ours)).

4 Because Coutard did not inform MCU of the *in loco parentis* relationship when he  
5 requested FMLA leave, the court granted MCU's motion for summary judgment and dismissed the  
6 complaint. This appeal followed.

7 II. DISCUSSION

8 On appeal, Coutard contends principally that he provided MCU with sufficient  
9 information to permit it to understand that his leave request was potentially within the scope of the  
10 FMLA, and that if he did not provide sufficient information it was only because MCU failed in its  
11 obligations (a) to provide him with information as to his right to seek such leave under the Act's  
12 *in loco parentis* provision, and (b) to request further information from him. For the reasons that  
13 follow, we conclude that MCU was required to make further inquiry of Coutard before denying his  
14 request for FMLA leave, and we vacate the judgment and remand for further proceedings. We reject  
15 MCU's contention that the district court's dismissal of the complaint can be upheld on other grounds,  
16 *see* Part II.C. below; and we reject Coutard's request that we order the grant of partial summary  
17 judgment on the issue of liability in his favor, *see* Part II.D.

18

1       A. *The FMLA and the Regulations Implementing It*

2                   The FMLA provides generally that a covered employer is required to grant an eligible  
3 employee up to a total of 12 weeks of leave during any 12-month period for personal or family needs  
4 indicated in the Act. *See* 29 U.S.C. § 2612(a). There are four principal facets to the scope of the Act:  
5 (1) the employers to which it applies, (2) the employees who are eligible for FMLA leave, (3) the  
6 personal or family relationship in question, and (4) the qualifying reasons for the requested leave.

7                   An FMLA-covered "employer" includes "any person engaged in commerce or in any  
8 industry or activity affecting commerce who employs 50 or more employees for each working day  
9 during each of 20 or more calendar workweeks in the current or preceding calendar year." 29 U.S.C.  
10 § 2611(4)(A)(i). With respect to a covered employer that has at least 50 employees within 75 miles  
11 of the employee's worksite, *see id.* § 2611(2)(B)(ii), the Act defines an "eligible employee," in  
12 pertinent part, as

13                               an employee who has been employed--

14   (i) for at least 12 months by the employer with respect to whom  
15   leave is requested under section 2612 of this title; and

16   (ii) for at least 1,250 hours of service with such employer  
17   during the previous 12-month period,

18 *id.* § 2611(2)(A); *see also* 29 C.F.R. § 825.110(a) (so defining "eligible employee").

19                   In general, with respect to "Entitlement to leave," the FMLA provides in part that  
20 (subject to the employer's right to request certification from a health care provider, *see* 29 U.S.C.  
21 § 2613),

22                               *an eligible employee shall be entitled to a total of 12 workweeks of leave*  
23 *during any 12-month period for one or more of the following:*

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....

(C) *In order to care for the spouse, or a son, daughter, or parent, of the employee, if such spouse, son, daughter, or parent has a serious health condition,*

*id.* § 2612(a)(1)(C) (emphases added). The term "parent" is defined to include not only the employee's biological parent but also "an individual who stood in loco parentis to an employee when the employee was a son or daughter," *id.* § 2611(7); "son or daughter," to the extent pertinent here, is defined to include "a child[,] of a person standing in loco parentis, who is . . . under 18 years of age," *id.* § 2611(12).

The FMLA provides that covered employers must conspicuously "post . . . a notice, to be prepared or approved by the [DOL], setting forth excerpts from, or summaries of, the pertinent provisions of th[e Act]," *id.* § 2619(a), and that it is "unlawful for any employer to interfere with, restrain, or deny the exercise of or the attempt to exercise, any right provided under th[e Act]," *id.* § 2615(a)(1).

With respect to interference claims under the FMLA, our Court has "formally adopt[ed]" the "standard regularly used by district courts of this Circuit"--which was used by the district court in this case--that is, that to prevail on an interference claim,

a plaintiff must establish: 1) that she is an eligible employee under the FMLA; 2) that the defendant is an employer as defined by the FMLA; 3) that she was entitled to take leave under the FMLA; 4) *that she gave notice to the defendant of her intention to take leave*; and 5) that she was denied benefits to which she was entitled under the FMLA.

*Graziadio v. Culinary Institute of America*, 817 F.3d 415, 424 (2d Cir. 2016) ("*Graziadio*") (emphasis added). We did not, however, have occasion to consider what constitutes notice that is sufficient. *See id.* at 425 ("Defendants have not questioned the adequacy of Graziadio's notice . . ."). Although the

1 adequacy of notice is usually a fact-specific question, the determinative issue on this appeal is whether  
2 the district court correctly interpreted the DOL regulations in determining what kind of notice Coutard  
3 was required to provide.

4 The regulations in effect at the time Coutard requested FMLA leave from MCU, *see*  
5 29 C.F.R. pt. 825 (2009), include instructions as to the proper timing and contents of the notice that  
6 an employee is required to give an employer in order to take such leave, and the notice that employers  
7 must provide to employees as to their rights under the Act. As pertinent here, the regulation governing  
8 the notice that an employee must give the employer as to his need for leave that was not foreseeable  
9 provided as follows:

10 (a) *Timing of notice.* When the approximate timing of the need for  
11 leave is not foreseeable, an employee must provide notice to the employer as  
12 soon as practicable . . . .

13 (b) *Content of notice.* An employee shall provide sufficient  
14 information for an employer to reasonably determine *whether the FMLA may*  
15 *apply to the leave request.* Depending on the situation, such information may  
16 include . . . whether the employee or the employee's family member is under  
17 the continuing care of a health care provider . . . or if the leave is for a family  
18 member that the condition renders the family member unable to perform daily  
19 activities . . . . *When an employee seeks leave for the first time for a FMLA-*  
20 *qualifying reason, the employee need not expressly assert rights under the*  
21 *FMLA or even mention the FMLA. . . . The employer will be expected to*  
22 *obtain any additional required information* through informal means.

23 29 C.F.R. §§ 825.303(a) and (b) (emphases added); *see also id.* § 825.302(c) (with respect to  
24 foreseeable needs, "the employer should inquire further of the employee if it is necessary to have more  
25 information about whether FMLA leave is being sought").

26 The regulation in 29 C.F.R. § 825.300 prescribed the notice that must be given by a  
27 covered employer:

1 (a) *General notice.* (1) *Every employer covered by the FMLA is*  
2 *required to post and keep posted on its premises, in conspicuous places where*  
3 *employees are employed, a notice explaining the Act's provisions . . . .*

4 . . . .

5 (3) *If an FMLA-covered employer has any eligible employees, it shall*  
6 *also provide this general notice to each employee by including the notice in*  
7 *employee handbooks or other written guidance to employees concerning*  
8 *employee benefits or leave rights, if such written materials exist, or by*  
9 *distributing a copy of the general notice to each new employee upon hiring.*  
10 *In either case, distribution may be accomplished electronically.*

11 (4) *To meet the requirements of paragraph (a)(3) of this section,*  
12 *employers may duplicate the text of the notice contained in Appendix C of this*  
13 *part or may use another format so long as the information provided includes,*  
14 *at a minimum, all of the information contained in that notice.*

15 29 C.F.R. §§ 825.300(a)(1), (3), and (4) (emphases added).

16 (b) *Eligibility notice.* (1) *When an employee requests FMLA leave, or*  
17 *when the employer acquires knowledge that an employee's leave may be for an*  
18 *FMLA-qualifying reason, the employer must notify the employee of the*  
19 *employee's eligibility to take FMLA leave within five business days, absent*  
20 *extenuating circumstances.*

21 29 C.F.R. § 825.300(b)(1) (emphases added); *see also id.* § 825.300(c)(5) ("Employers are also  
22 expected to responsively answer questions from employees concerning their rights and responsibilities  
23 under the FMLA."); *id.* § 825.300(e) ("Failure to follow the notice requirements set forth in this  
24 section may constitute an interference with, restraint, or denial of the exercise of an employee's FMLA  
25 rights.").

26 "Appendix C to Part 825--Notice to Employees of Rights under FMLA  
27 (WH Publication 1420)," referred to above in § 825.300(a)(4), provides a form ("DOL Form" or  
28 "Form"), that employers may use to inform employees of their rights under the FMLA. The DOL  
29 Form is titled "EMPLOYEE RIGHTS AND RESPONSIBILITIES UNDER THE FAMILY AND

1 MEDICAL LEAVE ACT" and includes sections headed "Basic Leave Entitlement," "Eligibility  
2 Requirements, "Employee Responsibilities," and "Employer Responsibilities."

3 Under "**Basic Leave Entitlement**," the DOL Form states, in pertinent part, as follows:

4 FMLA requires covered employers to provide up to 12 weeks of unpaid  
5 job-protected leave to eligible employees for the following reasons:

6 . . . .

7 • to care for the employee's spouse, son or daughter, or parent, who has  
8 a serious health condition . . . .

9 29 C.F.R. pt. 825, App'x C. As this "Basic Leave Entitlement" section of the DOL Form does not  
10 mention that the term "parent" includes a person who, when the employee was a child, served *in loco*  
11 *parentis* to the employee, MCU argues that it was not required to inform employees of those  
12 provisions of the Act.

13 However, the DOL Form, after defining or describing, *inter alia*, eligibility  
14 requirements, protections, and serious health conditions, goes on to describe the notice responsibilities  
15 of employees and employers, in pertinent part, as follows:

16 **Employee Responsibilities**

17 . . . .

18 Employees must provide sufficient information for the employer to  
19 determine if the leave *may* qualify for FMLA protection . . . .

20 **Employer Responsibilities**

21 *Covered employers must inform employees requesting leave whether*  
22 *they are eligible under FMLA. If they are, the notice must specify any*  
23 *additional information required . . . .*

24 29 C.F.R. pt. 825, App'x C (emphases added).

1           Thus, the "Responsibilities" sections of the DOL-prescribed notice and the related  
2 regulations establish that if an eligible employee provides sufficient information for the employer  
3 reasonably to determine that the requested leave "may" qualify for FMLA protection, the employer  
4 "must" specify whether, and what, additional information is required for a determination of whether  
5 the employee is entitled to such leave. *Id.*; *see* 29 C.F.R. § 825.303(b).

6           An employer is not required to use the DOL Form; but if it does not, "the information  
7 provided" by the employer must "*include[]*, at a minimum, *all of the information contained in that*  
8 *[Appendix C] notice.*" 29 C.F.R. § 825.300(a)(4) (emphases added). Thus, whether or not the DOL  
9 Form is used, a covered employer "must" inform employees both (a) that they need provide only  
10 sufficient information to show that the requested leave reasonably "may" be FMLA-qualifying, and  
11 (b) that if an eligible employee provides such information and the employer needs additional  
12 information it is the employer's responsibility to seek such additional information. 29 C.F.R. pt. 825,  
13 App'x C; *see* 29 C.F.R. § 825.300(a)(4); *id.* § 825.303(b).

14           In light of these regulations, we conclude that the obligation of an employee to give  
15 notice of his need for FMLA leave is not the obligation, imposed by the district court on Coutard, to  
16 provide the employer with all of the necessary details to permit a definitive determination of the  
17 FMLA's applicability at or before the time of the request. Rather, in the absence of a request for  
18 additional information, an employee has provided sufficient notice to his employer if that notice  
19 indicates reasonably that the FMLA may apply. *See, e.g., Lichtenstein v. University of Pittsburgh*  
20 *Medical Center*, 691 F.3d 294 (3d Cir. 2012) (interpreting the 2009 version of § 825.303).

21           In *Lichtenstein*, the district court had summarily dismissed an FMLA claim because  
22 the notice given by the employee had described a circumstance that "might not" qualify for FMLA

1 leave, *id.* at 304. The Third Circuit reversed the grant of summary judgment. In considering "the  
2 specificity of information employees must provide to adequately notify employers of unforeseeable  
3 FMLA leave," *id.* at 296, the court of appeals concluded that

4 the District Court answered the wrong question. The question is not whether  
5 the information conveyed to the employer necessarily rules out non-FMLA  
6 scenarios. The question is whether the information allows an employer to  
7 "*reasonably* determine whether the FMLA *may* apply." 29 C.F.R.  
8 § 825.303(b) (emphases added). Reasonableness does not require certainty,  
9 and "may" does not mean "must,"

10 691 F.3d at 304.

11 We note that a prior version of § 825.303 did not contain the above "FMLA may apply"  
12 language; it provided that an employee, in giving notice, "need not expressly assert rights under the  
13 FMLA or even mention the FMLA, but may only state that leave is needed," and that "[t]he employer  
14 will be expected to obtain any additional required information through informal means," 29 C.F.R.  
15 § 825.303(b) (1995). But even that earlier regulation's less specific language has been interpreted as  
16 meaning that an employee need only provide the employer with sufficient information to understand  
17 that the circumstances indicate that the FMLA "may" apply. *See, e.g., Rask v. Fresenius Medical Care*  
18 *North America*, 509 F.3d 466, 471 (8th Cir. 2007) ("[T]he employer's duties are triggered when the  
19 employee provides enough information to put the employer on notice that the employee *may* be in  
20 need of FMLA leave." (internal quotation marks omitted (emphasis ours))), *cert. denied*, 554 U.S. 919  
21 (2008); *Burnett v. LFW Inc.*, 472 F.3d 471, 479 (7th Cir. 2006) ("The employee's notice obligation is  
22 satisfied so long as he provides information sufficient to show that he *likely* has an FMLA-qualifying  
23 condition. . . . [T]he employee's duty is merely to place the employer on notice of a *probable* basis  
24 for FMLA leave. . . . [E]mployers . . . are entitled to the sort of notice that will inform them . . . that

1 the FMLA *may* apply." (internal quotation marks omitted (emphases in *Burnett*)); *Bachelor v.*  
2 *America West Airlines, Inc.*, 259 F.3d 1112, 1130-31 (9th Cir. 2001) ("[I]t is the employer's  
3 responsibility, not the employee's, to determine whether a leave request is likely to be covered by the  
4 Act. . . . Employees need only notify their employers that they will be absent under circumstances  
5 which indicate that the FMLA *might* apply . . . . In short, the employer is responsible, having been  
6 notified of the reason for an employee's absence, for being aware that the absence *may* qualify for  
7 FMLA protection." (emphasis added)).

8 We conclude that the district court erred in ruling that Coutard was required, at the time  
9 of his request, to provide MCU with all of the information it needed to determine with certainty that  
10 his requested leave was within the FMLA.

11 MCU asks us to reach the contrary conclusion, relying principally on *Sherrod v.*  
12 *Philadelphia Gas Works*, 57 F. App'x 68 (3d Cir. 2003), in which the Third Circuit upheld summary  
13 judgment dismissing an FMLA complaint because the plaintiff's request for leave in order to care for  
14 her grandmother had not specified "that her grandmother had raised her," *see id.* at 72. The regulation  
15 applied in that case, however, was § 825.208(a)(1), which required the employee to "explain the  
16 reasons for the needed leave so as to allow the employer to determine that the leave *qualifies* under  
17 the Act," 57 F. App'x at 72 (quoting 29 C.F.R. § 825.208(a)(1) (2002) (emphasis ours)). Section  
18 825.208(a)(1) was withdrawn effective January 16, 2009; and although it was revised and renumbered  
19 825.301, the revised version adds the caveat that the employee's notice must "satisfy the notice  
20 requirements set forth in § 825.302 or § 825.303," 29 C.F.R. § 825.301(b) (2009).

21 Section 825.303, the regulation relevant to Coutard, required him initially, as discussed  
22 above, only to provide sufficient information to indicate that the FMLA "may" apply.

1 B. *The Sufficiency of Coutard's Notice*

2 There can be no serious question that an employee's request for leave to care for his  
3 seriously ill grandfather seeks leave that "may" qualify for FMLA protection. Although MCU argues  
4 that it was not required to inquire as to whether Coutard had a "[u]nique" relationship with his  
5 grandfather (MCU brief on appeal at 27), a grandparent's raising of a child *in loco parentis* is hardly  
6 unique. The very reason that Congress in the FMLA defined "parent" and "son or daughter" to  
7 include, respectively, "*an individual who stood in loco parentis to an employee* when the employee"  
8 was "under 18 years of age," 29 U.S.C. §§ 2611(7) & 2611(12)(A) (emphasis added), and "a child of  
9 a person standing in loco parentis," 29 U.S.C. § 2611(12), was to "reflect *the reality that many*  
10 *children* in the United States today *do not* live in traditional 'nuclear' families with their biological  
11 father and mother," and are increasingly raised by others including "their grandparents," S. Rep. No.  
12 103-3, at 22 (1993), *reprinted in* 1993 U.S.C.C.A.N. 3, 24 (other internal quotation marks omitted  
13 (emphases ours)).

14 Indeed, MCU, in support of its summary judgment motion, submitted a July 2010 DOL  
15 "Fact Sheet #28C"--attached to the Motzenbecker Declaration as Exhibit K--titled "FMLA leave to  
16 care for a parent with a serious health condition on the basis of an *in loco parentis* relationship." That  
17 general-information document stated that

18 [i]n enacting the FMLA, Congress recognized the changing needs of the  
19 American family, including the growing need for wage earners to provide care  
20 both for their children and for their parents.

21 This Fact Sheet provides guidance on an employee's entitlement to  
22 FMLA leave to care for an individual who stood *in loco parentis* to the  
23 employee when the employee was a child. . . .

24 . . . .

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**Examples of *in loco parentis***

Examples of situations in which FMLA leave to care for a parent may be based on an *in loco parentis* relationship include:

. . . .

*An employee may take leave to care for her grandmother with a serious health condition if the grandmother assumed responsibility for raising the employee after the death of her parents when the employee was a child.*

DOL Fact Sheet #28C at 1-2 (emphasis added). Both the express provisions in the FMLA for coverage with respect to *in loco parentis* relationships and the express example of a grandmother in the publication available to employers on the DOL website--submitted to the district court by MCU--made it reasonable for MCU to understand that Coutard's request for leave in order to take care of his seriously ill grandfather might come within the FMLA.

We conclude that the district court erred in ruling that Coutard's notice to MCU was deficient because he did not specify the *in loco parentis* relationship with his grandfather at or before the time he requested FMLA leave, and in ruling that MCU was entitled as a matter of law to deny Coutard FMLA leave without requesting additional information.

*C. MCU's Alternative Grounds for Affirmance*

MCU contends that we can affirm the judgment dismissing the complaint on alternative grounds, including Coutard's alleged failure to provide certification that Dumond had a serious health condition and his failure to mitigate damages. These contentions are meritless.

In urging that the complaint was properly dismissed because Coutard failed to proffer medical proof of Dumond's health, MCU relies on the FMLA provision that "[a]n employer may

1 require that a request for leave under" 29 U.S.C. § 2612(a)(1)(C) for a "parent['s]" serious health  
2 condition "be supported by a certification issued by the [relevant] health care provider," 29 U.S.C.  
3 § 2613(a). However, "[u]nder the FMLA, an employee seeking leave need not submit a medical  
4 certification *unless and until one is specifically requested by her employer.*" *Graziadio*, 817 F.3d  
5 at 426 (emphasis in original). Although the record indicates that MCU may have requested evidence  
6 of Dumond's health in suggesting that Coutard apply for leave that would not be protected by the  
7 FMLA, it does not indicate that MCU made any request pursuant to the FMLA. Instead, "MCU  
8 informed Coutard that . . . the statute does not apply to grandparents . . ." (MCU's Rule 56.1  
9 Statement ¶ 12.) MCU not having requested information pursuant to the FMLA--and having wrongly  
10 indicated to Coutard that the FMLA cannot be applied to a grandfather--MCU is not entitled to defend  
11 this FMLA claim on the ground that Coutard did not provide information that the FMLA would have  
12 required if MCU had requested it.

13 In urging that Coutard failed to mitigate damages, MCU relies principally on the fact  
14 that he did not accept MCU's conditional offer of reinstatement. MCU's letter communicating that  
15 offer, however--sent by its attorneys to Coutard's attorney after the commencement of the present  
16 lawsuit (*see* Motzenbecker Declaration ¶ 5)--proposed a "resolution of the case . . . without an  
17 admission of fault or liability on the part of either party" (*see id.* Exhibit D). Such an offer could not  
18 properly be the basis for affirmance of summary judgment, as "[t]he evidence considered on summary  
19 judgment must generally be admissible evidence," *LaSalle Bank National Ass'n v. Nomura Asset*  
20 *Capital Corp.*, 424 F.3d 195, 205 (2d Cir. 2005); *see* Fed. R. Civ. P. 56(c)(4) ("declaration used to  
21 support or oppose a motion [for summary judgment] must . . . set out facts that would be admissible  
22 in evidence"), and offers of compromise are not admissible in evidence to "disprove the validity *or*

1 amount of a disputed claim," Fed. R. Evid. 408(a) (emphasis added). MCU's offer is inadmissible for  
2 the purpose proffered here. The letter offered reinstatement in exchange for settlement of the pending  
3 lawsuit; it stated that it was being sent "[p]ursuant to FED. EVID. R. 408"; and it is proffered here  
4 with respect to the amount of damages Coutard could receive.

5 MCU's other contentions in support of the grant of summary judgment in its favor have  
6 no greater merit and do not warrant discussion.

#### 7 D. *Coutard's Request for Partial Summary Judgment in His Favor*

8 We also reject Coutard's contention that because MCU failed in its obligations (a) to  
9 provide him with notice of his right to seek FMLA leave under the Act's *in loco parentis* provision,  
10 and (b) to request further information from him upon his request for leave, he was entitled to partial  
11 summary judgment in his favor on the issue of liability. The fact that both sides have moved for  
12 summary judgment does not guarantee that there is no material issue of fact to be tried and that one  
13 side or the other is entitled to that relief. *See, e.g., Eastman Machine Co. v. United States*, 841 F.2d  
14 469, 473 (2d Cir. 1988). In considering such motions and determining whether there is a genuine  
15 issue of fact to be tried, "the court must evaluate each party's motion on its own merits, taking care  
16 in each instance to draw all reasonable inferences against the party whose motion is under  
17 consideration." *Schwabenbauer v. Board of Education*, 667 F.2d 305, 314 (2d Cir. 1981); *see, e.g.,*  
18 *United States v. Diebold, Inc.*, 369 U.S. 654, 655 (1962) (the evidence must be viewed in the light  
19 most favorable to the party opposing the motion under consideration).

20 Here, in addition to the unresolved issue of whether the state of Dumond's health met  
21 FMLA standards, MCU did not in fact concede the truth of Coutard's assertions that Dumond had

1 raised him *in loco parentis*. Rather, it objected to the *in loco parentis* characterization as asserting a  
2 conclusion of law (*see* MCU's Rule 56.1 Counterstatement ¶ 14) and denied knowledge or information  
3 as to the truth of the underlying factual assertions (*see id.* ¶¶ 17-24). Thus, although it was proper for  
4 the district court to accept Coutard's assertions as true when it was deciding the summary judgment  
5 motion of MCU, it could not properly accept them as true in deciding the motion by Coutard. A jury  
6 would not be compelled to accept such testimony by Coutard; his credibility is a matter for assessment  
7 by the factfinder; and his childhood relationship with Dumond remains one of the issues for trial.

8 CONCLUSION

9 We have considered all of MCU's arguments in support of the judgment and all of  
10 Coutard's arguments in support of his request for partial summary judgment in his favor, and have  
11 found in them no merit. The judgment dismissing the complaint is vacated; the matter is remanded  
12 for further proceedings not inconsistent with this opinion.